



MANOR PARK BOWLING CLUB

Data Privacy Policy

3 May 2022

bowlingmanorpark.co.uk
Affiliated to BCGBA



Manor Park Bowling Club

Data Protection, UK-GDPR, and Privacy Policy

All membership organisations have a legal and moral duty to protect the data of their members. The UK's General Data Protection Regulation (UK-GDPR) became enforceable on 25th May 2018 and supplemented the UK Data Protection Act 1998, becoming law through the UK Data Protection Act 2018. In 2021, the UK exited the European Union. As a result, the UK enacted UK-GDPR which amends the Data Protection Act 2018 to refer to relevant UK laws instead of EU laws. Substantially the same legal requirements remain in place for data privacy under UK-GDPR as EU GDPR. The UK-GDPR is now in force for data associated with UK citizens. This covers the storage and use of 'Personal Data'.

Personal data is defined as any piece of personal information that can be used to identify an individual, either directly or indirectly.

This covers:

- Name
- Home Address
- Telephone numbers
- E-mail address
- Date of birth

Data collated about members is strictly limited to what the Club needs and is only used for those purposes. It is updated regularly and as accurately as possible from the information provided by members.

Members' data is held electronically on the Club Membership Secretary's computer, in a file which is password protected and encrypted. The only paper records the Club holds are the initial membership application forms completed by members, from which the electronic records are collated.

The Club will not share or disclose any members' data with another organisation with the exception of:

- (a) Name and BCGBA number are submitted to each League in which the member is registered to play.
- (b) Name, BGCBA number, gender and year of birth are submitted to Derbyshire Crown Green Bowling Association upon request by the County Secretary.

All emails sent out arrive at your computer addressed just to you even though it may be a club-wide communication sent to everyone. As a result, there is no possibility that your email address can be viewed by anyone else. The Club will not publish anyone's contact details in an email or electronic post to the group without their permission.



Email recipients will now be informed with every transmitted email that they can unsubscribe if they so wish. Information on how to unsubscribe will be found at the end of each email. Members' data is deleted one year after they cease to be a member.

We have not appointed a Data Protection Officer to oversee our compliance with data laws as we are not required to do so, but our Club Membership Secretary has overall responsibility for data protection compliance within the organisation.

We may update this privacy notice from time to time. When we change this notice in a material way, we will update the version date at the bottom of this page. For significant changes to this notice we will try to give you reasonable notice unless we are prevented from doing so. Where required by law we will seek your consent to changes in the way we use your personal information.

In the event of any query or complaint in connection with the information we hold about you, please email bowlingmanorpark@yahoo.com

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